



MECHANICAL PERMIT APPLICATION

Waterloo Township

9773 Mt. Hope Rd- Munith, MI 49259

Office: 517-596-8200 // Fax: 517-596-8600

www.waterlootwpmi.gov

Authority: 1972 PA 232
Completion: Mandatory to obtain permit
Penalty: Permit can not be issued

Regulations/Information for completing Mechanical Permit Application

Mechanical work shall not be started until the application for permit has been filed. All installations shall be in conformance with the Michigan Mechanical Code. No work shall be concealed until it has been inspected. When ready for an inspection, call the inspector and provide as much advance notice as possible. Provide the job location and permit number to the inspector.

EXPIRATION OF PERMIT: A permit remains valid as long as work is progressing and inspections are requested and conducted with the first year of issuance. A permit shall become invalid if the authorized work is not commenced within (6) months after issuance of the permit or if the authorized work is suspended or abandoned for a period of (6) months after the time commencing the work. A PERMIT WILL BE CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN (6) MONTHS OF THE DATE OF CANCELLED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN (6) MONTHS OF DATE OF ISSUANCE OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION.

Submit with application copy of state license, copy of certification of liability insurance and payment by check or cash

Section 1 (JOB/PROJECT INFORMATION)

Date: _____

Location of Work(Job address): _____

Has a building permit been obtained for this project? Yes ___ No ___ Not Required ___

Who is the Applicant: Contractor _____ Property Owner/Homeowner _____

Contractor Name _____ Phone/Cell #: _____ Fax _____

Address _____
(Number & Street) (City) (Zip code)

Contractor EMAIL: _____

Email where permits can be sent : _____

Contractor License # _____ Master License# _____

Workers Compensation Carrier _____ E Exp date: _____ Exempt: Yes / No

Federal Employer ID Number _____ Exempt? _____

MESC Employer # _____ Exempt? _____

Property Owner _____
(Name) (Phone/Cell#)

Property Owner Address _____
(Number & Street)

City _____ State _____ Zip _____

SECTION 3 (TYPE OF JOB): PLEASE CIRCLE AS IT APPLIES

Please check all that apply to the mechanical of your building:

| HEATING EQUIPMENT: | | # ITEMS |
|---|--|---------|
| Residential Heating System (includes Duct, Gas Piping & Vent) | | |
| Commercial Heating System | | |
| Residential/Commercial Replacement Equip. | | |
| Boilers Under 6 Family and/or 200,000 BTU/hr. | | |
| Solid Fuel Equipment | | |
| Gas Burning Fireplace | | |
| Water Heater | | |
| Duct work Only | | |
| Solar: set of 3 panels (includes piping) | | |
| Chimney-Factory Built (installed w/o appliance) | | |

| FUEL PIPING: | | |
|-----------------------------------|--|--|
| Each fuel piping system installed | | |

| AIR HANDLERS, SELF CONTAINED UNITS: | | |
|-------------------------------------|--|--|
| Under 10,000 CFM | | |
| Over 10,000 CFM | | |

| AIR CONDITIONING & HEATING PUMPS: | | |
|-----------------------------------|--|--|
| Residential Air Conditioning | | |
| Chillers | | |
| Evaporator Coils | | |
| Cooling Towers | | |
| Heating Pumps- Residential | | |

| VENTILATION, EXHAUST & HOOD SYSTEM: | | |
|--------------------------------------|--|--|
| Bath & Kitchen Exhaust - Residential | | |
| Under 10,000 CFM (vent or exhaust) | | |
| Over 10,000 CFM (vent or exhaust) | | |
| Commercial Hoods | | |

| TANKS | | |
|------------------------|--|--|
| Aboveground | | |
| Aboveground Connection | | |
| Underground | | |
| Underground Connection | | |

| HEAT RECOVERY UNITS: | | |
|----------------------|--|--|
| V.A.V. Boxes | | |
| Unit Ventilators | | |
| Unit Heaters | | |

| FIRE SUPPRESSION SYSTEM | | |
|-------------------------|--|--|
| Under \$2,000 | | |
| 2,000 - 7,999 | | |
| Each additional \$8,000 | | |

| OTHER | | |
|-------|--|--|
| | | |
| | | |
| | | |

TENTATIVE FEES FOR MECHANICAL PERMITS- Approved and Effective June 1, 2022

- Note 1: Most mechanical permits **MUST** be accompanied by building permits
 Note 2: Electrical permits required with some installs
 Note 3: Additional inspections may be needed
 Note 4: All fees are subject to change without notice
 Note 5: Requires separate Mechanical permit and inspection charge

FEE LIST EFFECTIVE 6/1/22

| Type of Construction | # of Inspections | Total Inspection Fees | Application Fee | Estimated Total Fee for Mechanical | NOTE |
|--|------------------|-----------------------|-----------------|------------------------------------|--------|
| Modular /Manufactured Homes-Final | 1 | \$70.00 | \$30.00 | \$100.00 | |
| Fireplace-New (Rough, Final) | 2 | \$140.00 | \$30.00 | \$170.00 | |
| Replace Fireplace- FINAL | 1 | \$70.00 | \$30.00 | \$100.00 | |
| Wood Burner- Outdoor | 1 | \$70.00 | \$30.00 | \$100.00 | |
| Generator- Outdoor (Final) | 1 | \$70.00 | \$30.00 | \$100.00 | |
| Commercial Hood (Rough, Suppression Test, Final): SUPPRESSION TEST REQUIRES A SEPARATE MECHANICAL PERMIT AND CHARGE (1) INSPECTION | *3 | \$210.00 | \$30.00 | \$240.00 | Note 5 |
| Ductwork(New) - Basement | 1 | \$70.00 | \$30.00 | \$100.00 | |
| New Furnace in Pole Barn (Rough, Final) | 2 | \$140.00 | \$30.00 | \$170.00 | |
| LP TANK -FINAL | 1 | \$70.00 | \$30.00 | \$100.00 | |
| New Build A/C, Hot Water or Furnace (Rough, Final): New A/C install also needs an Electrical Permit with a Final Inspection | 2 | \$140.00 | \$30.00 | \$170.00 | Note 2 |
| Replace A/C, Hot Water or Furnace (Final): Replacing A/C install also needs an Electrical Permit with a Final Inspection | 1 | \$70.00 | \$30.00 | \$100.00 | Note 2 |
| New Homes- Rough, Final (Gas Pipe Test-signed and dated test result certificate). IF ADDING Radiant Floor heating, add one inspection | *2 | \$140.00 | \$30.00 | \$170.00 | Note 3 |
| Wood Stove- if exhaust pipe HIDDEN= 2 inspections (Rough, Final) | 2 | \$140.00 | \$30.00 | \$170.00 | |
| Wood Stove- if exhaust pipe EXPOSED = 1 inspection (Final) | 1 | \$70.00 | \$30.00 | \$100.00 | |

*** additional inspections may apply/ or be required***