

# ADDRESS APPLICATION

## JACKSON COUNTY, MICHIGAN

1. Submit **COPIES** of the four items listed below to the **WATERLOO TOWNSHIP CLERK**
- a) Proof of Ownership (*copy of deed or current tax bill – must have complete legal description*)
  - b) Tax Identification Number
  - c) Site Plan showing location of the principal building and driveway
  - d) Closest existing addresses to both sides and across the street from property  
*(Indicate approximate distance each address is from your drive)*

Please note: assigned addresses are considered final, addresses changes will be subject to additional fees.

<b>Date:</b> _____		<b>Tax Identification Number:</b> _____	
<b>Owner Information:</b>		<b>Applicant Information:</b> <i>(If different than owner)</i>	
Name _____		Name _____	
Current Address _____		Current Address _____	
City, State, Zip _____		City, State, Zip _____	
Phone _____		Phone _____	
Email _____			

<b><i>JACKSON COUNTY USE ONLY</i></b>	
<b>Address # Assigned</b>	_____
<b>Date Assigned</b>	_____
<b>Assigned By</b>	_____

### *Addressing Questions?*

Jackson County Street Naming/Address Ordinance Administrator:  
120 W Michigan Ave  
Jackson MI 49201

Phone (517) 768-6691 Fax (517) 768-6693

[addressingadministrator@mijackson.org](mailto:addressingadministrator@mijackson.org)