

Waterloo Township Board Meeting Minutes

22 February 2024 7:00 P.M.

9773 Mt. Hope Road

Munith, MI 49259

Call to Order and Pledge: 7:00 p.m.

Present: Lance, Walz, Beck, McAlister. Also present: several residents, Deputy Desnoyer.

Special Order: Supervisor Lance made the group aware of the passing of the Township Clerk, and a memorial service to be held in her honor. Due to the passing of the clerk, the board needs to consider replacement of the Clerk. Beck nominated William (Bill) Richardson to fill the position of Clerk for the remainder of the term (through November of 2024), McAlister supported. Roll call vote: Yes/Lance, Beck, McAlister, Walz; No/none. D.Lance then swore B.Richardson in for the Clerk position. The existing Deputy Clerk needs to be sworn in as soon as possible to support next week's election.

Public Comment:

- S.Houck provided a prayer and offered condolences.
- G.Greene thanked everyone who helped him build the fire barn, the opportunity, and to offer his condolences.
- R.Schumacher said it was an honor and a privilege to know Jan and offer his condolences.
- B.Richardson offered his condolences.

Consent Agenda:

- Walz motioned with support from McAlister to accept the consent agenda as presented. Aye/all; no/none. Motion carried.
- SAESA – no meeting this past month.
- Police Report: Deputy Desnoyer's report for January 2024 was as follows: Deputies put in 174 hours, drove 1849 miles, answered 41 calls for service, made 19 traffic stops, and issued 3 citations. The Sheriff's office responded to an additional 34 calls.

Correspondence:

- An anonymous letter was received regarding the filling of the clerk position.
- Another letter was received from the Director of Election Administration Division, Michigan Bureau of Elections, offering condolences for the passing of the clerk and recommending that the deputy clerk perform the election duties until such time as a clerk can be appointed.

Old Business: None

New Business:

- Parks & Recreation: The wall is down and the area marked off for safety. The roof also needs to be replaced. Currently seeking bids for a new roof, fencing and repairs to the pavilion. Surveying will be done before fencing is put into place. New playground structure at Clear Lake Park is getting good feedback from residents. Considering something similar for Munith Park. Christmas decorations are being refreshed. Ordering flags for Munith and Waterloo.
- Planning Commission: Feedback from our attorney was reviewed by the Planning Commission (PC) regarding both the Outdoor Special Event Ordinance and the updated Solar Ordinance. The PC was able to get through the Solar Ordinance and it is ready for board approval. The PC will schedule a public hearing at next month's meeting. The PC did not get through the Outdoor Special Event Ordinance.

- 2024 Poverty Exemption Resolution: A new poverty exemption resolution was read and voted on.
 - Motion by Lance, support by Beck: Aye/Lance, Beck, McAlister, Walz, Richardson
- Wagner Land Division: Motion made by Lance, support by Walz to approve the land division of parent parcel # 000-05-08-326-001-00 to new parent parcel #000-05-08-326-001-01 and new split parcel # 000-05-08-326-001-02 (15.41 acres). Aye/Lance, Walz, Richardson, Beck, McAlister; no/none. Motion carried.

Any Other Business That Comes to the Board:

- Account updates: Due to changes in the Clerk position, names have to be updated in the Michigan Class, State Bank, and Chelsea State Bank accounts. Motion made by Walz support by Lance to remove Kitley and add Richardson to these accounts. Aye/Lance, Beck, McAlister, Walz; Abstain/Richardson; Nay/none
- Firehouse project: Phase 1 of the building construction was \$20,000 under budget. Bid for a parking lot in front of new firehouse building and a septic / drain field is \$15,500.00. Expect the remainder of the \$20,000 will be enough to install security cameras for the fire barn. These items were not included in the phase 1 bid. Phase 2 estimates will be forthcoming to complete the living quarters inside the building. Motion by Beck, support by McAlister to accept the bid for \$15,500 to cover the fire barn parking area, and the septic / drain field. Roll call vote: Aye/Beck, McAlister, Walz, Richardson, Lance; Nay/none
- Dedication for Jan Kitley – The township will be accepting donations to purchase a plaque to dedicate the new fire barn to Jan as well as constructing a bench in her name that will be on the front porch of the township building. There will be a combined open house for the Fire Barn and a dedication to Jan in either April or May.
- Road issues – there was some discussion on local roads. There have been complaints about Dewey Road north of M-106 and a portion of Reithmiller Road. Lance reached out to JDOT, who inspected Dewey Road. At this point we suspect that the portion of Dewey Road that triggered the complaint is not in Waterloo Township. JDOT did send someone out to look at Reithmiller Road, and it is already on their agenda to make improvements at this location this spring. There was also some discussion about Territorial Road, which is a primary road in some areas of the township, but not in others.

Public Comment: Carmen Burgess offered her condolences to Jan Kitley's family and the township/community as a whole and also passed along condolences from her mother.

Adjournment: Walz motioned with support from McAlister to adjourn at 7:43 p.m. Aye/all; no/none. Motion carried.

The next Planning Commission meeting will be Tuesday, March 19, 2024 at 7:00 p.m. The next regular board meeting will be on March 26, 2024, at 7:00 p.m. Minutes will be published in the Stockbridge Community News at the end of each month, on our website waterlootwpmi.gov, on our Facebook page at: [waterlootownshipmichigan](https://www.facebook.com/waterlootownshipmichigan), and The Brooklyn Exponent.

Submitted by: Bill Richardson, Clerk