

Waterloo Township Approved Board Meeting Minutes
26 August 2025 7:00 P.M.
9773 Mt. Hope Road
Munith, MI 49259

Call to Order and Pledge: 7:00 p.m.

Board members Present: Supervisor D. Lance, Treasurer W. Walz, Trustee J. Beck, and Clerk B. Richardson

Board members Absent: Trustee J. McAlister

Quorum present

Also present: Commissioner Walz and several residents

Public Comment:

- Commissioner Margie Walz
 - Public Safety Committee received some reports from the prosecutor, the public defender, district court and also 911. There is a request for one full time employee for 911. This discussion has been forwarded to the full board, but has not yet been voted on.
 - General gov't – Chamber of Commerce gave their semiannual report. They have received the June 2025 financial report. They passed their audit with flying colors.
 - Veregy project update – they are installing solar and geothermal systems at various county facilities. All solar is installed at the airport, so all parking there is under solar panels.
 - More info available here → https://veregy.com/wp-content/uploads/2024/05/Jackson-Co-MI-Airport-Case-Study_042924.pdf
 - September county meetings will be delayed one week
 - The Jackson County Fair was a success, incorporating more free activities this year to make it more affordable. Monday was Senior Day – lots of visits from senior center residents.
- Brian Friddle from Stockbridge Community Schools – spoke about the proposed 16 year bond. This is not an increase, but a renewal. There are facility improvements that will be performed with the funding as well as some upgrades. Brian will be back for our September meeting to do a more formal update.

Consent Agenda:

- W. Walz motioned, Beck supported to accept the consented agenda as presented.
 - Aye/all, Nay/none. Motion carried.
- Building and Zoning – Clerk Richardson gave an update on the Seymour Road blight issue. A formal hearing date has been set for September 22nd in Jackson.
- Police report – Supervisor Lance read the summary of the activity for the month of July: deputies assigned to Waterloo Township investigated 39 calls for service, investigated 3 traffic crashes, conducted 28 traffic stops, and made 0 arrests.

Correspondence:

- Letters of interest for positions on the Zoning Board of Appeals were reviewed, as well as a resignation letter from Rebecca Lackey.
 - Motion by Lance, support by Beck to appoint Dave Karczynski and Rusty Walz as ZBA members and Peter Ford as alternate ZBA member. Aye/all, Nay/none, motion carried.
- WAVE – request for funding was discussed.

Old Business:

- a. Holcim (Amrize) – Clerk Richardson provided an update on the operation. No mining has been performed in over a year. All equipment has been removed from the property. Most of the reclamation has been performed outside of some tree plantings. The DNR and Amrize are currently negotiating the cost of the completion of the reclamation. Supervisor Lance motioned, Richardson supported to extend the extraction permit for one year, to expire on July 1st, 2026. Aye/all, Nay/none, motion carried. (complete motion attached as addendum to meeting minutes).
- b. Roy Land Division – Motioned by Richardson, supported by W. Walz to approve the Roy Land Division (the old “Waterloo Golf Course”) with a condition that the private road is constructed according to the requirements provided by Jackson County Road commission, the road easement agreement is linked to the appropriate property deeds, and the land division meets all other requirements of the Waterloo Township Ordinances. Aye/all, Nay/none, motion carried.
- c. Zoning Ordinance updates – updates were briefly discussed.
- d. ZBA openings – appointments made previously during the meeting.

New Business:

- a. Planning Commission – Beck reported that the Planning Commission is now working on the zoning maps and would like to schedule a joint session with the township board to review the draft zoning ordinance text amendments. A final date for this joint session will be formalized in the coming weeks.
- b. Parks and Recreation – Treasurer Walz provided an update. See separate notes attached to these minutes for details. Comments regarding the Recreation Plan were communicated to the committee.
- c. America 250 Committee update –
 - The committee has secured over \$2000 in donations for the July 3rd 2026 event at the township hall grounds. The goal for fundraising for this event is \$5000.
 - Next step is to plan where on the grounds each of the activities will take place.
 - Tim Amburgey has donated 75 event shirts that will be made available to anyone who donates \$50 or more for the event.
 - The committee will have a booth at the Pioneer Day events at the Waterloo Farm Museum on Sunday October 12th to raise awareness and try to generate more funding with a silent auction and cash donations. Stop by and see us!
- d. Zoning Enforcement Officer – Lance motioned, W. Walz supported to appoint Denny Steenrod as the Zoning Enforcement Officer at a rate of \$25/hour plus mileage from the township hall for calls.
 - Roll call vote – W. Walz/yes, Richardson/yes, Lance/yes, Beck/yes. Motion carried.
- e. Land Combination – Okoney – Lance motioned, Richardson supported to approve the land combination as presented. Aye/all, Nay/none. Motion carried.

Any Other Business That Comes to the Board:

- Complaint was filed regarding the Waterloo Village Store – Lance and Richardson both provided input regarding the status as the township is already investigating this parcel.
- Elections update by Clerk Richardson
 - November 4th ballot – Waterloo Township police millage and 2 school millages (Stockbridge & Chelsea).
 - Waterloo Township will process absentee ballots on the Monday before Election Day to assist in the Election Day process.
 - There will be an upcoming Elections Commission meeting to appoint election inspectors.
 - There will be an additional Elections Commission meeting to do the public accuracy test – this will be due by October 20th.
- Supervisor Lance discussed the pay rate for C. Richardson for her administrative and clerical work for the Planning Commission. Motion by Lance, support by W. Walz to increase her pay rate to \$20/hour. Roll call vote – B. Richardson/abstain, Lance/yes, Beck/yes, W. Walz/yes. Motion carried.

Public Comment:

- C. Richardson – asked that we do not donate to WAVE, but instead focus any surplus funds on other things like police protection.

Adjournment:

- W. Walz motioned with support from B. Richardson to adjourn at 8:10 p.m. Aye/all; no/none. Motion carried.

The next Planning Commission meeting will be Tuesday, September 16th at 7:00 p.m. The next regular Township Board meeting will be on Tuesday September 23rd at 7:00 p.m. Board meeting minutes will be published in The Exponent, on the Waterloo Township website (waterlootwpmi.gov), and a link to the minutes will be posted on the Waterloo Township Facebook page.

Submitted by: Bill Richardson, Clerk

CERTIFICATE

STATE OF MICHIGAN)

) ss

COUNTY OF JACKSON)

I, the undersigned, the duly qualified and acting Clerk for Waterloo Township, Jackson County, Michigan, HEREBY CERTIFY that the foregoing is a true and complete copy of certain proceedings taken by the Township Board of Waterloo Township at a meeting held on August 26th, 2025.



Bill Richardson, Township Clerk

Waterloo Township

Motion for the Amrize (previously known as Holcim) annual permit –2025 renewal

Motion to approve Amrize, successor to Holcim (US) inc., successor to Aggregate Industries, extraction permit application for one year, with the following conditions:

1. The renewed permit applies to the aggregate parcels including the parcel containing the site plant, the two parcels added in 2013 as 'phase I' and 'phase II', the two parcels north of Green road containing the Freshwater Lake, and the 2021 approved Green Road property. Additional parcel information available below:
 - a. Phase I – 28.67 acres +/-, south of Green Road
 - b. Phase II – 21.56 acres +/-, north of Green Road
 - c. Green Road and the adjacent setback area – approximately 17.79 acres
 - d. Parcel #s involved in this permit:
 - i. 10-12-200-001-01 (site plant and reclaimed DNR area – DNR owned)
 - ii. 10-01-426-001-00 (parcel containing north end of freshwater lake – State owned)
 - iii. 10-01-476-001-00 (parcel containing south end of freshwater lake – State owned)
 - iv. 10-12-200-001-02 (Doan Concrete – DNR owned)
 - v. 10-12-100-001-00 (phase I is in this parcel – MDNR owned)
 - vi. 10-01-451-001-00 (phase II is in this parcel – MDNR owned)
2. This permit will be valid until 7/1/2026.
3. All requirements and conditions imposed by the Planning Commission in its recommendation of approval to the Board in April 2013, for the special use permit for phases I & II, as amended, resolution # R-13-11-20-1 continue to be met.
4. All requirements and conditions imposed by the Township Board in it's resolution # 2021-03-23-1 for the Green Road project, as amended, continue to be met.
5. Holcim / Amrize is to comply at a minimum with all provisions of the Waterloo Township Zoning Ordinance and Sand and Gravel Extraction Ordinance as amended.
6. Inspections will be made by the township engineer as needed to monitor the pit floor level and progress on reclamation as Holcim closes its operation.
7. Any changes to the signed copy of the lease agreement between Holcim and the DNR must be communicated to the township for review.
8. Reclamation activity is carried out according to the document provided to Waterloo Township by Holcim on December 6th, 2013, entitled "The Reclamation Plan".
9. Any changes to the reclamation plan are to be communicated to the township, as outlined in the Township Sand & Gravel Extraction Ordinance, as amended.
10. Either the Reclamation Surety Bond #30111906 shall remain in effect or *shall be updated* as follows:
 - i. The *updated* "penal sum" in the first paragraph *shall be no less than Three Hundred Ninety Thousand (\$390,000)*.
 - ii. The amount required to "reimburse the Obligee for costs and reasonable expenses and fees", in the last paragraph on page one, shall *be updated to no*

less than Fifty Thousand Dollars (\$50,000).

- iii. The “aggregate liability” under the first paragraph on the second page ~~s~~be updated to no less than Four Hundred Forty Thousand (\$440,000) Dollars.
 - iv. Amrize (formerly known as Holcim) shall provide three copies of the updated surety bond to Waterloo Township.
11. Amrize (formerly known as Holcim) shall provide three copies of the updated Reclamation Surety Bond to Waterloo Township.
 12. Holcim shall provide proof of active liability insurance consistent with the Sand & Gravel Ordinance requirements.
 13. Holcim will maintain with Waterloo Township a \$10,000.00 replenishable escrow account in which the township can withdraw applicable funds. This account shall be replenished upon notification from Waterloo Township once the balance drops to \$5000.00.

Waterloo Township Parks & Recreation Committee

August 12, 2025 Minutes – unapproved

Present: Steve Owsinski, Sarah Gamache, Wendy Walz, Randy Heatley. **Absent:** Jeff Melvin.

The meeting was called to order at 9:26 a.m.

Minutes from July 8 were approved. It was noted that Iron Belle is the correct spelling for the statewide trail.

Public Comment: None

Recreation Plan: Randy moved to approve the plan as written, and send it to the township board for final approval. Seconded by Steve. The next township board meeting is August 26.

Munith Community Park: Wendy found a source for double tumbled wood chips for the safety surfacing. We are waiting on a quote for two areas of safety surfacing: one for the slide & monkey bars, and another area around the swing set. To save costs, we will look for someone to help build the border (two rows of landscape timbers). The park will need some general landscaping after all construction is complete. Wendy noted that a deck box would be useful for storage, bolted down to the concrete. We may need to pursue a sign with parking restrictions. Dates are being considered for a grand opening, possibly in combination with an America 250 event. Including veterans and/or revolutionary war historians was discussed.

Flags: Flags still look good in downtown Munith. It was noted that Henrietta Township put up two flags on their side of the street.

New Business:

The annual Munith Halloween parade will be the Saturday before Halloween (October 25) at 1 p.m. Wendy contacted McKendra at Henrietta Township, and they confirmed they would help with the planning. Possible grand marshals were discussed: Gary and Kay Gee, or Sally Keene. Randy will check the church availability that day. Another planning meeting will be held in September. Sponsors will start to be collected. Since donuts will not be provided this year by Gee Farms, we will look at alternatives, including cookies.

The footpath is overgrown with autumn olive in some spots. Rusty cut down some of the worst branches.

Other Information:

The annual Waterloo Clean-up Day will be on Saturday, September 20.

The next meeting will be on Tuesday, September 9 at 9:30 a.m.

The meeting was adjourned at 10:14 a.m.

Respectfully submitted,

Steve Owsinski

Waterloo Township Parks & Recreation Committee
August 12, 2025 Public Hearing Minutes – unapproved

Present: Steve Owsinski, Sarah Gamache, Wendy Walz, Randy Heatley. Absent: Jeff Melvin.

The meeting was called to order at 9:00 a.m.

Public Comment: None

Committee Discussion:

Since no members of the public were present at the start of the meeting, Wendy moved to add another public comment opportunity at the end of the meeting. All were in favor.

The board discussed procedure for moving forward. Wendy thanked Randy for all the time he spent updating the plan.

Wendy noted that the DNR has a grant writing class available, which would be valuable when needing to secure funding for projects down the road.

No public comment was received by the end of the meeting.

The meeting was adjourned at 9:25 a.m.

Respectfully submitted,

Steve Owsinski