

Waterloo Township Approved Board Meeting Minutes
23 September 2025 7:00 P.M.
9773 Mt. Hope Road
Munith, MI 49259

Call to Order and Pledge: 7:00 p.m.

Board members Present: Supervisor D. Lance, Treasurer W. Walz, Trustee J. Beck, Trustee J. McAlister, and Clerk B. Richardson

Board members Absent: None

Quorum present

Also present: several residents

Public Comment:

- None

Consent Agenda:

- W. Walz motioned, McAlister supported to accept the consented agenda as presented.
 - Aye/all, Nay/none. Motion carried.
- Building and Zoning – Clerk Richardson gave an update on the Seymour Road and Waterloo Village Market `blight issues.
- SAESA – Lance reported there was a regular meeting on September 9th. There were 0 findings and 1 observation during their recent state inspection. The parking lines have been painted in the lot. There has been a high ambulance activity recently, with SAESA responding to 217 calls for the months of July & August. The millage renewal was briefly discussed and may be on the August 2026 ballot.
- Police report – The new Waterloo Township deputy, Pat Boulter, introduced himself and provided a report. For the month of August, deputies assigned to Waterloo Township investigated 26 calls for service, investigated 1 traffic crash, conducted 15 traffic stops, and made 0 arrests.

Special Agenda: Stockbridge School Millage Presentation

- Brian Friddle gave a presentation regarding Stockbridge Schools and discussed the millage on the November ballot. Some details are available at the township office for interested residents.

Correspondence:

- None

Old Business:

- a. ZBA appointments – A clarification was made regarding last months ZBA appointments. All 3 appointments are for 3 year terms, beginning August of 2025.
- b. Early voting update – Waterloo township is considering municipal agreements for early voting days with neighboring townships as the county is not offering a countywide agreement next year. A decision is expected in the next month or so.

New Business:

- a. Planning Commission – report by Trustee Beck, in last week’s meeting the Planning Commission considered zoning ordinance amendment input from board members in preparation for the joint meeting scheduled for October 16th.

- b. Parks and Recreation – Treasurer Walz provided an update. The Lance family is donating donuts for this year’s Halloween parade in Munith. There will also be candy bags. The committee is still working on sponsorships for the Halloween parade. Munith Park still needs some boundary definition before safety borders can be installed. The Parks & Rec Master Plan was also discussed.
 - o Motion by Walz, support by McAlister to adopt the 2025-2029 Parks & Rec Master Plan as amended. Aye/all, Nay/none, motion carried.
- c. America 250 Committee update –
 - o The committee assisted in Saturday’s Township Cleanup Day.
 - o The Township has received two recent commitments to donate to the Waterloo America 250 event:
 - \$500 from Eder & Diver Insurance Agency
 - \$500 commitment from Chelsea State Bank
 - o The committee has now secured over \$3000 in donations for the July 3rd 2026 event at the township hall grounds. The goal for fundraising for this event is \$5000.
 - o The committee is working on event day logistics on the township property and should have details to share soon.
 - o The event day menu has been expanded to include pulled pork and coleslaw on top of the already planned hamburger, hot dog and baked bean menu.
 - o The committee will have a booth at the Pioneer Day event at the Waterloo Farm Museum on Sunday October 12th to raise awareness and try to generate more funding with a silent auction and cash donations. Stop by and see us!
- d. Hall Rental Fees – The board discussed hall rental fees
- e. BS&A upgrade discussion – Clerk Richardson updated the board on the latest discussion with BS&A regarding their proposed update to a cloud based system. The township is currently paying ~\$4800/year for all the BS&A software that it uses. BS&A’s proposal would be \$41,995 for the first year and \$14,855 for each year after the conversion to the cloud. BS&A is not forcing this yet, but it may come at some point, which would mean a hit to our budget unless an alternative could be found.
- f. Land Division – Walz – Supervisor Lance motioned, Trustee McAlister supported to approve the land division as presented. Aye/all, Nay/none. Motion carried.
- g. Land Division - Prater – Lance motioned, Beck supported to approve the land division as presented. Aye/all, Nay/none. Motion carried.

Any Other Business That Comes to the Board:

- None

Public Comment:

- None

Adjournment:

- W. Walz motioned with support from McAlister to adjourn at 7:50 p.m. Aye/all; no/none. Motion carried.

There will be a joint meeting of the Planning Commission and the Township Board on Thursday, October 16th at 6:00 p.m. As a result, the regularly scheduled October Planning Commission meeting is cancelled. The next regular Township Board meeting will be on Tuesday October 28th at 7:00 p.m. Board meeting minutes will be published in The Exponent, on the Waterloo Township website (waterlootwpmi.gov), and a link to the minutes will be posted on the Waterloo Township Facebook page.

Submitted by: Bill Richardson, Clerk