

Waterloo Township Approved Board Meeting Minutes
25 November 2025 7:00 P.M.
9773 Mt. Hope Road
Munith, MI 49259

Call to Order and Pledge: 7:00 p.m.

Board members Present: Supervisor D. Lance, Clerk B. Richardson, Treasurer W. Walz, Trustee J. Beck, Trustee J. McAlister

Board members Absent: None

- Quorum present

Also present: Sheriff Deputy Pat Boulter and other residents

Public Comment:

- None

Consent Agenda:

- W. Walz motioned, McAlister support to accept the consent agenda as presented.
 - Aye/all, Nay/none. Motion carried.
- Financial Report – Richardson reported that the F65 audit has been completed and paperwork has been filed with the state.
- SAESA – Beck reported there was a meeting 2 weeks ago in which bids for new gutters were reviewed after an attempted repair and a bid to replace the gutters was accepted. Work should be completed by the end of December. Existing gutters were a safety concern heading into winter as they were leaking over the overhead doors.
- Police report – Deputy Boulter provided a report. He is averaging around 10 stops per day. Lots of activity along Mt. Hope Road, M-52 and M-106 and people are slowing down as a result. If residents head south for the winter months and need assistance completing security check forms he is happy to assist.

Correspondence:

- None

Old Business:

- None

New Business:

- a. **Planning Commission** – report by Richardson, the Planning Commission reviewed a zoning application and informed the applicant that his request may not be necessary and talked him through his options. Zoning maps were reviewed and changes discussed. An early notice was discussed to send out before the official public hearing in order to give ample notice to residents that changes are coming to both the zoning map and the zoning ordinance. This notice is expected to go out soon with a public hearing likely in February.
- b. **Parks and Recreation** – Treasurer Walz provided an update:
 - The Parks and Rec Master Plan is completed.
 - Christmas decorations are up in Munith and Waterloo.
 - The Stockbridge Wellness Coalition met last month. They are looking to fill 3 vacancies on the committee.
 - There will be a parade in Munith the weekend before Memorial Day as part of Waterloo Township’s “America 250” celebration. Cemetery visits may also be included after the parade for interested parties.

- c. **Zoning Enforcement Officer Mileage Discussion** – mileage re-imbursement for the zoning enforcement officer was discussed. The original agreement was that the ZEO would charge mileage from the township offices. Motion by Beck, support by Walz to pay mileage from the ZEO’s residence in emergencies or other special cases. Aye/all, Nay/none. Motion carried.
- d. **Boundary Line Adjustment – WAHS Dewey School** – the board discussed the boundary line adjustment between the Dewey School and adjacent parcels on Territorial Road. Motion by Lance, support by Richardson to approve the Boundary Line Adjustment for the Waterloo Area Historical Society and adjacent parcels as presented. Aye/all, Nay/none. Motion carried.
- e. **Snow plow bids** – two snow plowing bids were reviewed and discussed. Motion by Lance, support by Beck to accept the bid from AJ’s Complete Lawn Care pending clarification regarding snow depths being plowed at the bid rate provided. Roll call vote – Walz/yes, Richardson/yes, Lance/yes, Beck/yes, McAlister/yes. Motion carried.

Any Other Business That Comes to the Board:

- Lance discussed a previous Land Division application in Waterloo.
- Richardson mentioned the Waterloo Farm Museum “Christmas on the Farm” event December 6th & 7th.
- W. Walz discussed requests from outside communities to insert fliers in Waterloo tax mailings.

Public Comment:

- Deputy Boulter communicated that there have been 3 recent catalytic converter thefts in the area, and a suspect has been identified.

Adjournment:

- W. Walz motioned with support from McAlister to adjourn at 7:40 p.m. Aye/all; no/none. Motion carried.

The next Planning Commission meeting will be on Tuesday, December 16th, 2025. The next regular Township Board meeting will be on Tuesday December 23rd, 2025 at 7:00 p.m. Board meeting minutes will be published in The Exponent, on the Waterloo Township website (waterlootwpmi.gov), and a link to the minutes will be posted on the Waterloo Township Facebook page.

Submitted by: Bill Richardson, Clerk