

Waterloo Township Approved Board Meeting Minutes
27 January 2026 7:00 P.M.
9773 Mt. Hope Road
Munith, MI 49259

Call to Order and Pledge: 7:00 p.m.

Board members Present: Supervisor D. Lance, Clerk B. Richardson, Treasurer W. Walz, Trustee J. Beck, Trustee J. McAlister

Board members Absent: None

➤ Quorum present

Also present: Commissioner Walz, Deputy Boulter and other residents

Public Comment:

- Commissioner Walz reviewed the letter she submitted prior to the meeting, which is in the board packet.
 - Human Services Committee heard reports from the Medical Care Facility, Department on Aging, and Health Department. The Health Department presented the Update to Food Service License Fee Schedule to align with State Risk Categories. This was forwarded to the full board. Human Services currently has 3 board vacancies.
 - General Government Committee heard reports from Finance, Parks, and IT. The Armory Farmers Market Project - Grow Jackson Lease was reviewed and forwarded to the full board. A presentation by Veregy was received and discussion around a change order ensued. Ultimately, this also was forwarded to the full board for consideration.
 - Public Safety and Transportation heard reports from Region 2 and JCDOT. The Animal Shelter discussed issues with the veterinary shortage and presented an alternative of Bissell Fix, an organization that supplies veterinary services. A fee schedule was presented and discussed. This was forwarded to the full board. Public Safety has one board vacancy.
 - The Parks board presented their annual report. The report can be seen at <https://www.co.jackson.mi.us/>. Or find us on Facebook. I will leave a hard copy with each of you. You can also find the Jackson County Recreation Plan on the same website.
 - I attended the MAFE convention last weekend. I found it to be extremely informative and helpful. We will be discussing what each attendee learned and potential vendors we may be interested in the for the future.
- Rachel Stanley (Stockbridge Area Senior Center) – introduced herself as the new Director at the Senior Center and discussed some upcoming events.

Consent Agenda:

- W. Walz motioned, Beck support to accept the consent agenda as presented.
 - Aye/all, Nay/none. Motion carried.
- SAESA – Lance reported a meeting on January 13th. They discussed driveway, gutter and other projects. The millage was also discussed and will be on the May 5th special election ballot. They

will try to distribute some information for local residents regarding the millage in the coming weeks.

- Police report – Deputy Boulter provided a report, highlighting some details from the last month’s work in the township. Summary includes: Deputies assigned to Waterloo Township worked 201 hours, handled 54 calls for service, conducted 21 traffic stops, and made 3 in-custody arrests.

Correspondence:

- Update from Commissioner Walz via email (summarized in public comment above).
- Jackson County Parks 2025 Annual Report. This report will be made available on the township’s website.

Old Business: None

New Business:

- Planning Commission** – report by Beck:
 - Public Hearing is set for February 10th for the Zoning Ordinance and map amendments.
 - The March Planning Commission meeting date is moving from March 17th to March 3rd.
- Parks and Recreation** – Treasurer Walz provided an update:
 - The committee has decided against the America 250 parade on Memorial Day weekend.
 - The Rec Plan is ready to submit to Region 2 and the DNR and will hopefully be delivered by the end of this week.
 - W. Walz attended the wellness coalition meeting. Discussion occurred regarding plans they have for the next year to help serve Waterloo residents.
- America 250 Update** – Richardson provided an update, sharing the following:
 - A list of activities planned for the July 3rd, 2026 celebration. These include food & drinks, potato sack races, water balloon toss, cornhole, historical information about the township, a Patriotic Costume Contest, a scavenger hunt, and some Colonial Re-enactors will be on-site for the event.
 - A matrix showing when/where the activities would take place on the property.
 - A layout of the township property showing where activities will take place and what parking may look like.
 - There is now a countdown clock on the township website for the A250 event.
 - The township website also now has a list of events for the A250 celebration.
 - More info available here: <https://waterlootwpmi.gov/america-250-celebration/>
- Truck Route Ordinance** – Richardson reported that some updates were coming for the Truck Route Ordinance.
- Data Center Discussion** – The board discussed the current environment regarding data centers.
 - Motion by Lance, supported by McAlister to adopt Ordinance #O-26-01-27-01, a Data Center Moratorium Ordinance as presented. Roll call vote: W. Walz/yes, Richardson/yes, Lance/yes, Beck/yes, McAlister/yes. Motion carried.
- Decker Insurance renewal** – the board discussed the annual insurance renewal policy from Decker Insurance. Motion by W. Walz, support by Richardson to accept the insurance proposal as presented. Roll call vote: Richardson/yes, Lance/yes, Beck/yes, McAlister/yes, W.Walz/yes. Motion carried.

- g. **Historical Platt Map preservation** – Richardson reported that an estimate is being generated to preserve the existing historical Platt maps. The township is required by law to keep these maps forever. Estimate and options will be discussed at next month's board meeting.
- h. **Planning Commission appointments** – 3 year appointments were made by Supervisor Lance to the Planning Commission for C. Richardson and M. Zweifler, beginning January of 2026, with no opposition from the board.

Any Other Business That Comes to the Board:

- Richardson reported review of some historical Waterloo documentation happening on a monthly basis for the next few months and invited anyone who wanted to join in the review to let him know and he would add their name to the list.
- Zoning Enforcement Officer position was discussed.

Public Comment: None

Adjournment:

- W. Walz motioned with support from McAlister to adjourn at 7:53 p.m. Aye/all; no/none. Motion carried.

The next Planning Commission meeting will be on Tuesday, February 10th, 2026 at 7:00 p.m. This meeting will include a Public Hearing to discussed proposed changes to both the Zoning Map and the Zoning Ordinance. The next regular Township Board meeting will be on Tuesday February 24th, 2026 at 7:00 p.m. Board meeting minutes will be published in The Exponent, on the Waterloo Township website (waterlootwpmi.gov), and a link to the minutes will be posted on the Waterloo Township Facebook page.

Submitted by: Bill Richardson, Clerk