

Waterloo Township Approved Board Meeting Minutes
24 March 2026 7:00 P.M.
9773 Mt. Hope Road
Munith, MI 49259

Call to Order and Pledge: 7:00 p.m.

Board members Present: Supervisor D. Lance, Clerk B. Richardson, Treasurer W. Walz, Trustee J. Beck, Trustee J. McAlister

Board members Absent: None

➤ Quorum present

Also present: Commissioner M. Walz, Deputy Boulter and other residents

Public Comment:

- Commissioner M. Walz update:
 - The Health Department would like everyone to know the 'Get REAL' Positions and others are posted, including Teen Mentor Positions. Please look on line to review any positions you may be interested in (www.mijackson.org).
 - Airport news:
 - The airport has had over 43,000 operations. These flights help to support 300 jobs locally.
 - The airport is working on an Aircraft Mechanics course that will be free to High School students and provide them with an Associates Degree upon completion. Successful students will be FAA certified.
 - This same course will be offered to adults at a cost and take 13 months to complete. Grants may be available to assist with the cost.
 - They will once again hold the annual Memorial Day pancake breakfast. There were 2000 attendees at this event last year.
 - They also host an open house in the fall.
 - JCDOT reports the Hot Mix plants plan will open the first of April, weather permitting.
 - JCDOT also reports that the State took away monies (approximately 2 million). The New funding did not go into effect until 1-1-2026, with the first payment 4/2026. This created a 6 month cash flow deficit in monies.
 - The Association of Michigan Counties are predicting a 16 - 19% financial loss. JCDOT predicts we will be \$1.8 million short.
 - The Conservation District is looking to bring a tire collection again this year.
 - Parks gain support for a Resolution for the Upper Grand River Water Trail Development DNR Trust Fund Grant. Parks is also working on the Swains Lake County Park DNR Trust Fund, and the Sparks Foundation County Park Playground Replacement.
 - Residents are encouraged to check the counties website (<https://www.mijackson.org/2968/Jobs-Internships>) for Job listings including temporary positions for all those college age kids coming home for the summer.

Consent Agenda:

- W. Walz motioned, McAlister support to accept the consent agenda as presented.
 - Aye/all, Nay/none. Motion carried.

- SAESA – no meeting this month, but McAlister reported that they have already used the rescue bike this year for an incident off of Glenn Road.
- Police report – Deputy Boulter provided a report, highlighting some details from the last month’s work in the township. Summary includes: Deputies assigned to Waterloo Township worked 152 hours, handled 79 calls for service, conducted 27 traffic stops, and made 2 in-custody arrests.

Correspondence: None

Old Business: None

New Business:

- a. **Planning Commission** – report by Beck:
 - Draft zoning map and ordinance changes were sent to the county for review last month. The township has received communication back from the Jackson County Planning Commission last week that after reviewing the Township’s Draft Ordinance and Map changes, they passed a motion to recommend approval to the Waterloo Township Board. PC will meet in April for further discussion and then the proposed changes will come to the board for review.
 - Richardson shared concerns with a few parcels on the proposed zoning map that are being changed from Agricultural to Residential and feels that this is creating spot zoning in several areas if the map is approved the way it is today. He recommends leaving these as Agricultural.
- b. **Parks and Recreation** – Treasurer Walz provided an update. See attached draft minutes for details.
- c. **America 250 Update** – Richardson provided an update, sharing the following:
 - The committee has raised over \$5000 in donations for the event thanks to generous donations from the community.
 - The committee is now starting to purchase some materials for the event, such as yards signs for advertising and ribbons for competitive events at the celebration (like tug-o-war, potato sack race, balloon toss, etc.)
 - A late addition to the celebration will be a live Bald Eagle on site from 2:00-4:00 pm.
 - The A250 Volunteer Committee will keep soliciting for more donations and will also focus more now on volunteers as we get closer to the event date. The Township will need 15-20 volunteers to make the event a success. Anyone interested in volunteering can contact the Clerk’s office at 517-596-8400 or email at clerk@waterlootwpmi.gov.
 - More information on the event can be found here: <https://waterlootwpmi.gov/america-250-celebration/>
- d. **Lawn Mowing bids** – Beck made a motion to accept the bid from Fletchers, but there was no support. The board moved on to the Landscaping bids and then came back to the Lawn Mowing bids. Richardson made a motion to accept the bid from Rusty Walz, support by W. Walz. Roll call vote – Richardson/yes, Lance/yes, Beck/no, McAlister/yes, W.Walz/yes. Motion carried.
- e. **Landscaping bids** – Motion by W. Walz, support by McAlister to accept the landscaping bid from Fletcher’s Outdoor Services. Roll call vote – W.Walz/yes, Richardson/yes, Lance/yes, Beck/yes, McAlister/yes. Motion carried.

- f. **Budget Amendments** – Richardson discussed the amendments, which are relatively small and do not increase the overall budget. They only move money around within the general fund. Motion by Beck, support by Lance to approve the budget amendments as presented. Roll call vote – Lance/yes, Beck/yes, McAlister/yes, Walz/yes, Richardson/yes, motion carried.
- g. **Special Outdoor Events** – the following outdoor events happening in the township were communicated to the board and the residents. These events will be communicated on the township website as well as the township’s Facebook Page:
 - o April 18th – The Crucible Endurance Hike
 - o April 25th – Waterloo Grit and Gravel
 - o August 8th – Watermoo Bike Race
 - o Waterloo Hunt Club – several dates throughout the year
- h. **Waterloo Trash Day** – Will be Saturday September 12th from 9:00 a.m. – Noon. The township has applied for a grant for scrap tire removal, but we do not know yet if we will be awarded that grant. Watch for details on the township website and the township Facebook page.
- i. **Office phones** – Richardson communicated some quotes for VOIP services at the township offices to replace the 10 year old + phone system. The board granted approval to the Clerk and Treasurer’s offices to select an appropriate service provider.

Any Other Business That Comes to the Board:

- W. Walz shared some discussions regarding the software the township uses for taxes, payroll, accounts payable, etc. There is discussion about finding an alternative due to costs.
- Richardson shared some highlights from an MTA event he attended in Lansing last week.

Public Comment:

- Carmen Burgess shared a document related to the proposed Zoning changes.

Adjournment:

- W. Walz motioned with support from McAlister to adjourn at 7:57 p.m. Aye/all; no/none. Motion carried.

The next Planning Commission meeting will be on Tuesday, April 14th, 2026 at 7:00 p.m. The next regular Township Board meeting will be on Tuesday April 28th, 2026 at 7:00 p.m. Board meeting minutes will be published in The Exponent and on the Waterloo Township website (waterlootwpmi.gov.)

Submitted by: Bill Richardson, Clerk